



## European Union: common past, present and future for you (EU 4UPProject)

### AGENDA: Kick-off Meeting in Sofia, Bulgaria

Wednesday 6/11/2019 - Friday 8/11/2019

DATE	TIME	ACTIVITY
<b>Wednesday, 06/11/2019</b>		Arrival of the partners. Accommodation at CITY HOTEL – 11 Stara Planina str. <a href="https://sofiacityhotel.com/en/">https://sofiacityhotel.com/en/</a>
	<b>19.00 – 21.00</b>	Welcome dinner at restaurant: Architect’s Club Restaurant 11 Krakra str.
<b>Thursday 07/11/2019</b>	<b>09.15 – 11.15</b>	Presentations of institutions and partners. Presentation of the project. Main activities. Timetable
	<b>11.15 – 11.30</b>	Coffee break
	<b>11.30 – 14.00</b>	Discussion on the organisation of the project events: requirements, participants, N° represented countries Presentation of the 1 <sup>st</sup> project event in Spain: Asya Rafaelova, Altius Foundation
	<b>14.00 – 15.00</b>	Lunch City Hotel restaurant
	<b>15.00 – 18.00</b>	Roles and responsibilities of the partners Distribution of tasks Disemmination of the project outputs Evaluation strategy <b>Project budget. Contract agreements. Payment arrangements</b> <b>Required documents for the needs of the financial and technical reports</b>
<b>20.00 -</b>	Supper at Restaurant Schastlivetsa – 27 Vitosha Blvd <a href="http://www.shtastliveca.com/bg/restaurants/shtastliveca-vitosha-sofia.html">http://www.shtastliveca.com/bg/restaurants/shtastliveca-vitosha-sofia.html</a>	
<b>Friday 08/11/2019</b>	Morning	Breakfast  Departures